



GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES
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VIRGIN ISLANDS BUREAU OF INTERNAL REVENUE



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**BIR REMINDS TAXPAYERS OF PROCESS FOR
OBTAINING EMPLOYER IDENTIFICATION NUMBERS**

Claudette Watson-Anderson, CPA, Director of the Virgin Islands Bureau of Internal Revenue, wishes to inform taxpayers of the procedures for obtaining an Employer Identification Number. An Employer Identification Number is used for new businesses, banking purposes, political committees, and non-profit organizations, among other things. Form SS-4, Application for Employer Identification Number (EIN) must be used to obtain the EIN. This form is available at all of the Bureau's offices or from the Internal Revenue Service website, www.irs.gov. Taxpayers can apply for the EIN via the website directly. For those taxpayers who do not have access to the internet, the Form SS-4 can be obtained by the Bureau and, once completed, can be processed by the Bureau. Taxpayers with questions concerning the Form SS-4 should contact Marcella Somersall, Federal Disclosure Officer, at (340) 715-1040, ext. 2240.

August 11, 2010

Virgin Islands Bureau of Internal Revenue